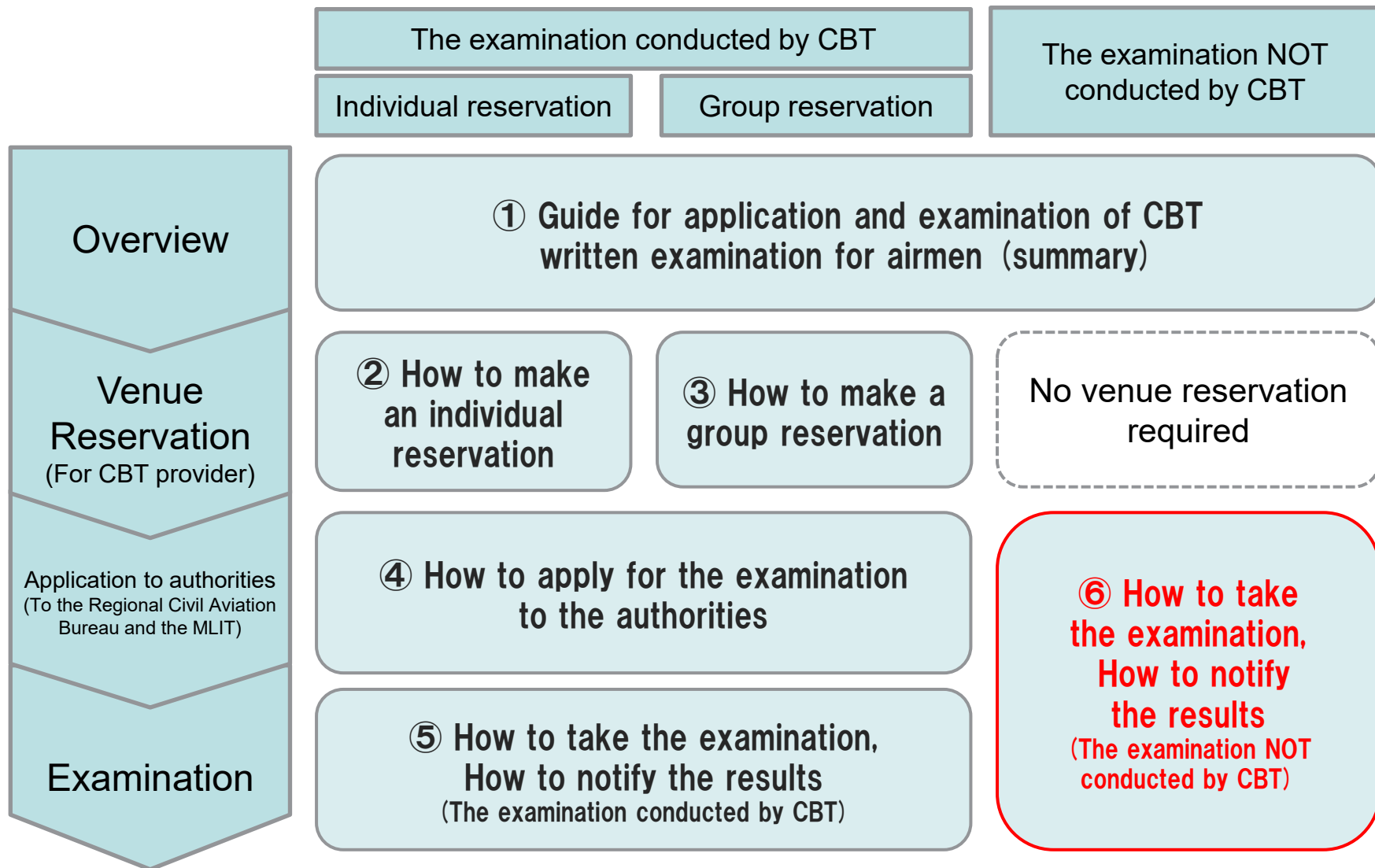


⑥ How to take the examination, How to be notified of results (The examination NOT conducted by CBT)

FY2025

Personnel Licensing Policy Office, JCAB



The Examination NOT Conducted by CBT




- This guidance is only applicable to the following qualifications:
 - ✓ ATPL (Airship)
 - ✓ CPL (Glider)*
 - * If the examinee takes the the Aviation Act examination in English for when switching foreign licenses.
 - ✓ CPL (Airship)
 - ✓ PPL (Glider)*
 - * If the examinee takes the the Aviation Act examination in English for when switching foreign licenses.
 - ✓ PPL (Airship)
 - ✓ First class navigator
 - ✓ Second class navigator
 - ✓ Flight engineer
 - ✓ Flight Dispatcher*
 - * If the examinee takes the the Aviation Act examination in English for when switching foreign licenses.
 - ✓ First class aircraft maintenance technician (Airplane, Rotorcraft)*
 - * If the examinee takes the examination in English for subjects other than Aviation Act.
 - ✓ Second class aircraft maintenance technician (Airship)
 - ✓ Second class aircraft line maintenance technician (Airship)
 - ✓ Aviation overhaul technician
(Piston engine-related knowledge, Propeller-related knowledge)
 - ✓ Flight Instructor Certification*
 - * If the examinee takes the examination in English.
- For certifications other than those listed above, please take the examination in accordance with ① through ⑤ of the guidebook, as they are now CBT-based.

	After CBT
Number of attempts	All qualifications 2 times a year * March and July periods
Examination Period	<u>One designated day of each examination period</u> (Saturday or Sunday)
Venue	Tokyo* * The Ministry of Land, Infrastructure, Transport and Tourism Headquarters
Procedure flow	<div>① Submit a request form to conduct a written examination for a qualification (subject) that will not be conducted by CBT</div> <div>* ① is to be submitted to MLIT headquarters.</div> <div>② Submit an application to the authorities (Form 19)</div> <div>* ② should be submitted to East Japan Civil Aviation Bureau.</div> <div>③ Take examinations</div> <div>④ Receiving notification of results</div>
Examination Fee	5,600 yen (no change) * Aviation English Language Proficiency Certificate only: 22,600 yen

The Schedule of Examination That Are Not Conducted by CBT

- A total of 2 examinations will be conducted in one year.
- Held in Tokyo on one of the designated Saturdays or Sundays during the July or March examination period.

<The examination schedule>

	Apr.	May	Jun.	Jul.	Aug.	Sep.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.
The examination period												
	Preparation Period * The system construction, etc.			July period (Mid-Jul. to Late Jul.)								March period (Early Mar. to Mid Mar.)

The Examination Time

◆ Pilot, etc.

Qualifications	Subject	Examination time
ATPL	Navigation	40 min
	Aviation Act	40 min
	Weather	40 min
	Engineering	40 min
	Aviation communication	40 min
CPL	Navigation	40 min
	Aviation Act	40 min
	Weather	40 min
	Engineering	40 min
	Aviation communication	40 min
PPL	Navigation	40 min
	Aviation Act	40 min
	Weather	40 min
	Engineering	40 min
	Aviation communication	40 min
Flight radiotelephone operator	Structure of airplane	20 min
	Navigation	40 min
	Aviation Act	40 min
	Weather	40 min
	Aviation communication	40 min
Flight Dispatcher	Navigation	40 min
	Aviation Act	40 min
	Weather	40 min
	Engineering	40 min
	Aviation communication	40 min
	Facilities	20 min
Instrument Flight Certification	Instrument flight certification	40 min
Flight Instructor Certification	Flight instructor certification	80 min
Aviation English Language Proficiency Certificate	Aviation English Language Proficiency Certificate	40 min

◆ Technician

Qualifications	Subject	Examination time
First class aircraft maintenance technician	Aviation Act	40 min
	Airframe	80 min
	Engine	80 min
	Accessory	80 min
Second class aircraft maintenance technician	Aviation Act	40 min
	Airframe	60 min
	Engine	60 min
	Accessory	60 min
First class aircraft line maintenance technician	Aviation Act	40 min
	Airframe	60 min
	Engine	50 min
Second class aircraft line maintenance technician	Aviation Act	40 min
	Airframe	60 min
	Engine	50 min
Aircraft overhaul technician	Aviation Act	40 min
	Engineering	60 min
	Special subject	70 min

【 Exam schedule and subjects 】

*** Already published on our website. Please submit group applications to the authorities in accordance with the procedures of each regional bureau.**

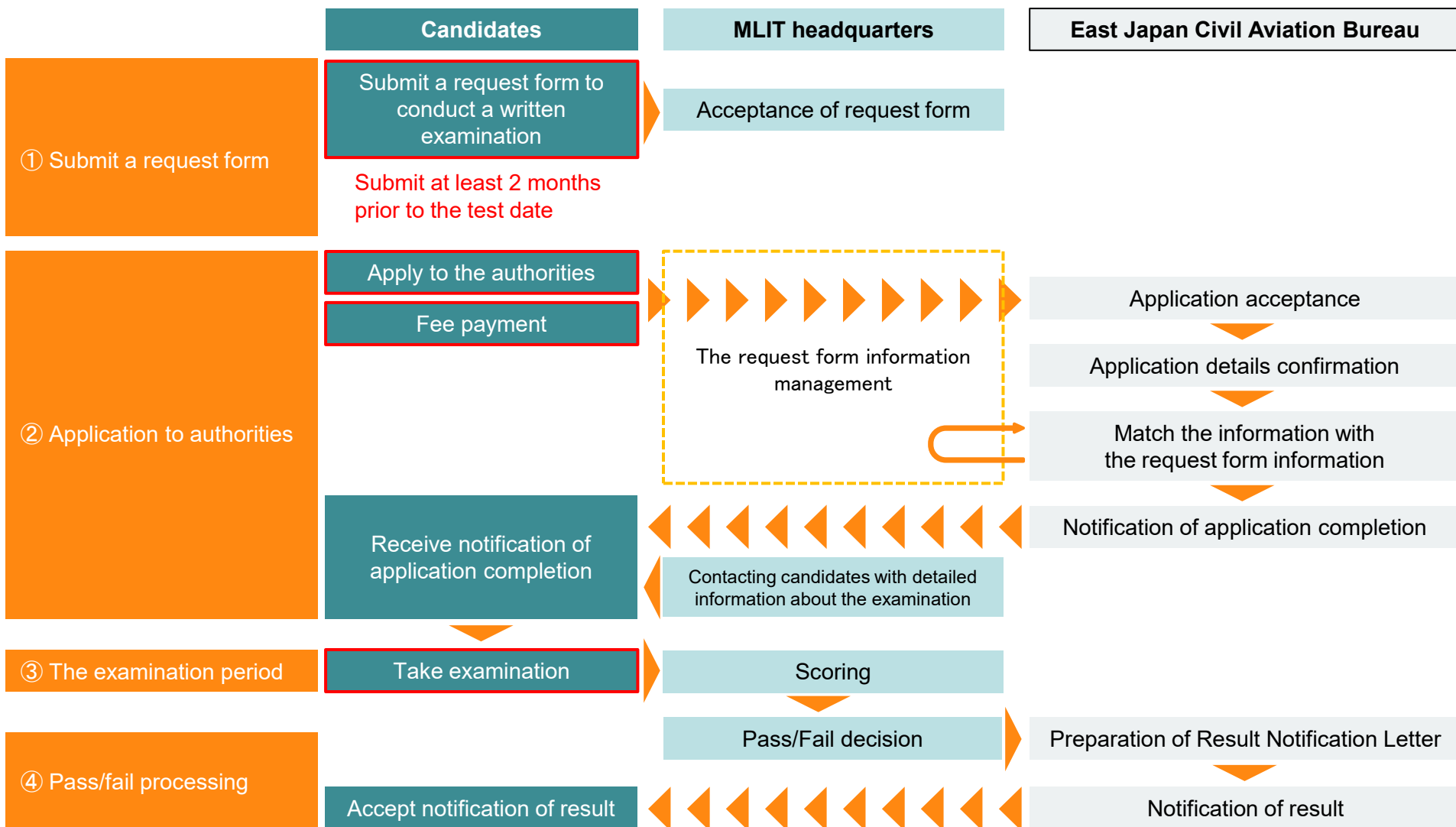
○ FY2025 July period schedule

- ① Deadline for submitting a request form to conduct a written examination: May 26th (Mon.)
- ② Submit an application to the authorities (Form 19): June 30th (Mon.) – July 8th (Tue.)
- ③ The examination date: July 27th (Sun.)

○ FY2025 March period schedule

- ① Deadline for submitting a request form to conduct a written examination: January 7th (Tue.)
- ② Submit an application to the authorities (Form 19): February 7th (Fri.) – February 18th (Tue.)
- ③ The examination date: March 9th (Sun.)

The Examination Operation Method in 2024



① How to Fill Out the “Request Form to Conduct a Written Examination”

- The “Request form to conduct a written examination” must be submitted to the MLIT at least two months prior to the test date.*¹
*1 Please check the MLIT website for the examination date.
- We will contact you at the e-mail address*² you provided to let you know that we have received your request form.
*2 Emails from the MLIT will be sent from the domain “@ki.mlit.go.jp.” Please make sure that you have not set your browser to block incoming e-mails.

航空局安全部安全政策課長 殿	
CBT化しない資格(科目)による学科試験実施依頼書	
氏 名 (Name)	
生 年 月 日 (Date of Birth)	西暦で記載してください。例:1962/1/1
現 住 所 (Present Address)	
連 絡 先 (Tel)	日中連絡できる連絡先 例:000-0000-XXXX
連 絡 先 (Email Address)	日中連絡できる連絡先 例:000-0000-XXXX@MMXX.TT
受 験 資 格 (Qualification)	受験する資格名(種類)。例:定期運送用操縦士(飛行船等)
受 験 科 目 (Subjects)	受験するすべての科目名、科目コード、を記載してください。 例: 科目名:航空法規 科目コード:04 科目名:空中航法 科目コード:01
受 験 日 (Examination day)	令和〇年〇月期 〇月〇日(詳細については、HPを参照して記載してください。)
受 験 地 (Examination place)	東京
(注) 提出期間: 受験希望する資格(科目)学科試験の試験日から2か月前まで。	

【 Address 】

〒100-8918

東京都千代田区霞が関2-1-3

航空局 安全部 安全政策課 学科試験担当

In the “Qualifications” column, enter the name (type)* of the qualification to be examined.

* It is not necessary to enter the name (type) for First/Second class navigator, Flight engineer, Flight Dispatcher and Flight Instructor.

* If you are switching foreign licenses, please indicate that.

The subject name and subject code in the “Examination Subjects” column are the same as those in Form 19 to be submitted later.

Implementation dates listed on the website of the MLIT.

②-1 Changes to Form 19

- The following changes have been made to the form as of September 2023. For the time being, applications can be submitted using the old form.
- Do not enter anything** in the “Phone Number (電話番号)” field of “Affiliation Name or Employer (所属名又は勤務先)” on the old form or in the “Venue ID (会場ID)” field on the new form.
- Please select “Tokyo (東京)”*1 in the “Place of Examination (受験希望地)” or “Application To (申請先)” field.

*1 Form 19 should be sent to the following address:

〒102-0074 東京都千代田区九段南1丁目1-15 東京航空局 保安部 運航課 検査乗員係

- You may list the course codes and names at the bottom of the table in any order.
- Submission deadlines, etc., are the same as for the CBT examination certifications of the same examination period.

Old

第19号様式(第42条、第57条) 申請書

の資格について関係書類を添えて申請します。

氏名

住所

所属コード 正式名称で記入してください(所属コードがない場合)

所属名又は勤務先

電話番号

受験希望地

該当する枠内に✓印を記入してください

千歳 岩沼 東京 名古屋 大阪 福岡 宮崎 那覇



New

第19号様式(第42条、第57条) 申請書

の資格について関係書類を添えて申請します。

氏名

住所

所属コード 正式名称で記入してください(所属コードがない場合)

所属名又は勤務先

会場ID

会場予約

申請先

該当する枠内に✓印を記入してください

東京 大阪

②-2 Payment of Examination Fees to East Japan Civil Aviation Bureau

- When submitting Form 19 to East Japan Civil Aviation Bureau, payment by revenue stamps using Form 31 is required.
- The payment method and amount remain the same as the previous examination.

<About the amount to be paid to the authorities in revenue stamps>

Aviation English Language Proficiency Certificate: 22,600 yen

Other certification: 5,600 yen

第 31 号様式 (第 229 条の 6 関係) (日本産業規格 A 4)

納 付 書

技能証明 技能証明の限定変更 航空英語能力証明 であつて下記に該当するものの
計器飛行証明 操縦教育証明 運航管理者技能検定 申請・申込に係る手数料を納付します。

資格の別 (該当するものを○で囲むこと。)

定期運送用操縦士 定期運送用操縦士 (制限付き) 事業用操縦士 (滑空機以外)
事業用操縦士 (動力滑空機) 事業用操縦士 (上級滑空機)
自家用操縦士 (滑空機以外) 自家用操縦士 (動力滑空機)
自家用操縦士 (上級滑空機) 准定期運送用操縦士 一等航空士 二等航空士
航空機関士 航空通信士 一等航空整備士 二等航空整備士 一等航空運航整備士
二等航空運航整備士 航空工場整備士

学科試験・実地試験の別 (該当するものを○で囲むこと。)

学科試験 実地試験

年 月 日

住 所

申請者氏名

国土交通大臣 殿

金 円

収 入 印 紙
(消印しないこと。)

注 1 申請・申込に係る証明・検定の名称を○で囲むこと。
注 2 収入印紙の額には、手数料の額に相当する額の収入印紙を左から順次はりつけること。

● Sample of Form 31

Download the form here ↓

<https://www.mlit.go.jp/koku/content/001489961.pdf>

- The examination ticket will no longer be issued, and instead the application acceptance notice will be sent.
- Identity verification on the day will be done using identification documents specified, so you do not need to bring the application acceptance notice sent by the authorities to the venue.
- The application acceptance notice will be sent out at least 3 business days before the first day of the examination period.
- If there are any errors in your application, you may be contacted by the phone number below for confirmation. This may be an important confirmation regarding the test, so please respond.
[Tel] East Japan Civil Aviation Bureau: 03-5275-9321
West Japan Civil Aviation Bureau: 06-6937-2781

〒XXXX-XXXX
東京都霞が関 1-1-1
TARO KOKU
航空 太郎 様

(案)
受験申請受理通知

令和〇年〇月期の航空従事者技能証明等学科試験における申請を受理しましたので通知します
なお、受験するにあたり本通知を受験会場に持参する必要はありませんが、以下の受験者の心得
及び CBT 事業者の HP 等で注意事項を確認してください。
航空局 URL XXXXXXXXXXXXXXXXXXXX、CBT 事業者 URL XXXXXXXXXXXXXXXX

受験番号 C3B13A1A0001
申請資格 A1
申請種類 A
氏名 TARO KOKU
航空 太郎

受験科目の表

(Image of application acceptance notice)

Contains information such as
“Exam takers' guidelines”

③-2 Communication from the MLIT Headquarters Regarding
Detailed Information on the Examination

- Apart from the notification of acceptance of your application for the examination, the MLIT will contact you at your e-mail address with detailed information about the examination.
- The e-mail will include the meeting place, time, schedule, personal belongings, and precautions to be taken during the examination. Please check the information carefully and arrive at the designated date and time.
- Identification documents for the day of the test are as follows.

Identification card that allows you to take the examination requiring only a single ID document.

Group A (with face photo)

- Driver's License
(only those issued by the Public Safety Commission)
- Passport
- Driving record certificate
(Only those issued on or after April 1, 2012)
- Residence card, Special Permanent Resident Certificate.
(Including Alien Registration Card)
- Basic Resident Registration Card
- Resident Registration Card
(Issuance runs through December 2015)
- Individual Number Card (My Number Card)
- Student ID with photo*2

Identification card that allows you to take examination requiring two*1 ID cards.

*1 One each from Group B and Group C

Group B (with face photo)

- Employee ID card*3



Group C

- Health insurance card
(Including card type)
- Credit card (Must be signed by you)

*2 Your student ID must meet the following requirements:

- Issued by a junior high school, high school, technical college, university, vocational training school established by a public institution, or a vocational school approved by the prefectural governor.
- The facial photograph must be printed on a plastic card. Or the affixed photo must be stamped, embossed, or laminated.

*3 The employee ID must meet the following requirements:

- The name of the company or organization must be clearly indicated.
- The facial photograph must be printed on a plastic card. Or the affixed photo must be stamped, embossed, or laminated.

③-3 Examination Methods and Examples of Schedules

- Both the examination questions and answer sheets (mark sheets) will be distributed on paper, and you are required to answer the questions using the writing utensils you bring with you.
- The examination questions will be collected on the day of the examination and cannot be taken home.
- Please note that there will be no questions that require the use of the Flight Computer.
- Please strictly adhere to the meeting time, etc., indicated in the e-mail.

[Schedule example]

* The start time, etc. is an example. Please confirm the time, place, etc. listed in the e-mail from MLIT.

8:45	Meet in front of the MLIT ○○ gate
9:00 to 9:40	Aviation Act (40 minutes)
9:50 to 11:10	Aircraft (80 minutes)
	Lunch time
12:30 to 13:50	Turbine/Piston Engine (80 mins)
14:00 to 15:20	Electronic equipment (80 mins)
	Dissolution

④ Notification of Results after Taking the Examination

- The result of the examination will be notified by the result letter sent by the Civil Aviation Bureau as in the past.

(Image of the result notification sent by MLIT)

(2022年3月期)

航空従事者学科試験の結果について次のとおり通知します。

2022年4月4日

東京航空局長

判定

受験番号

氏名

申請資格

T1一等航空整備士

申請種類

A飛行機

LMT

受験科目

	1	2	3	4	5	6	7	8	9
科目	法規	機体	ター	装備					
合/免									

- 注意
- (1) この通知書は、実地試験申込の際に提出する必要書類ですから大切に保管して下さい。
 - (2) 航空法施行規則第48条の2により免除を受けようとする者は申請書の所定の欄に記入し、この通知書を添付すること。
 - (3) 実地試験は、合格の通知があった日から2年以内に受験して下さい。
 - (4) 航空法施行規則第48条により技能証明を申請後、再実地試験を受けようとする者は、合格の通知があった日から2年以内に受験して下さい。