

Pre-arrival Procedure Form (Page 1)

[Unified Format for Captain of the Port, The Port Management Body, District Transport Bureau, and Japan Coast Guard office]

- Application to load/discharge dangerous goods
 Application for berth assignment
 Application for berth change
 Application for moorings
 Report on the Financial Security Information based on the Law on Liability for Oil Pollution Damage
 Report on the Security Information of Ships based on the Law for the Security of Ships and of Port Facilities

You can use this form as a Report on the Security Information of Ship based on the Law for the Security of Ships and of Port Facilities , a Report on the Financial Security Information based on the Law on Liability for Oil Pollution Damage , and Application to load or discharge dangerous goods , for berth assignment , and for berth change under the Port Regulations Law , and as an Application for moorings

Captain of the Port, Keihin
 Mayer, City of Yokohama ~~The Port Management Body~~
 Director-General of the District Transport Bureau
 Chief of Coast Guard _____
 (office or station)

Name of master KOKUDO TARO
 Name of applicant Ship Agency Service CO.LTD.
 Address of applicant Minatocho 1-1 , Nakaku, Yokohama, Japan
 Name of the person in charge/contact address
 KOTSU JIRO

Coastal Oceangoing]

Basic information	Name of ship KOKUDOKOTSUMARU		IMO number(or number of ship/fishing boat registration number)		
	Type of ship	[cargo vessel · <input checked="" type="radio"/> container vessel · cargo passenger vessel · passenger vessel · oil tanker · fishing vessel · other] [S.S. <input checked="" type="radio"/> M.S. · sailing ship with engine · other]			
	Flag state JAPAN		Port of registry		
	Gross tonnage 3,500	International gross tonnage	Dead weight tonnage 4,998	Length overall 102.4m	
	Communication system	Call sign ABCD1	Other communication systems		
Owner, operator, and agent	Ship's owner <Name> <Address> <TEL, FAX>				
	Ship's operator (When the ship's operator is different from the ship's leaseholder, you should also include the ship's leaseholder.) <Name> Marine Transport CO.LTD. <Address> dori - , Nakaku, Yokohama, Japan <TEL, FAX> 045 -				
	Ship's agent <Name> Ship Agency Service CO.LTD. <Address> Minatocho 1-1 , Nakaku, Yokohama, Japan <TEL, FAX> 045 -				
Arrival information	Port of arrival Port of Yokohama		Expected date and time of arrival of the ship in port Nov.21, 9:15		
	Purpose to berth Cargo loading	Anchorage ground desired Y - anchorage	Period of anchorage From Nov.21, 9:15 to Nov.21, 12:30		
	Moorings of arrival Berth A		<Code> yokoha21A		
	Date-time of arrival Nov.21, 13:00		Date-time of departure Nov.21, 19:00		
	Berth change from Y - anchorage		Berth change to N - anchorage		
	Reason for the berth change Cargo loading	Date and time of the berth change Nov.21, 10:15	Period of stay From Nov.21, 10:30 to Nov.21, 12:30		
	In or Shift <input checked="" type="radio"/> In <input type="radio"/> Shift]		Port or Starboard <input checked="" type="radio"/> Port <input type="radio"/> Starboard]		
	Name of ship which lays aboard or laid aboard YOKOHAMAMARU		Maximum draft 6.6(m)		
Voyage information	Name of line (Service) Yokohama Route		[Priority for berthing · Liner · <input checked="" type="radio"/> Tramp]		
	Port of provenance Port of Mizushima	Last port Port of Yokkaichi	Next port Port of Chiba	Port of destination Port of Chiba	
	Entry position into specific area and ETA <Position> [Tokyo Bay · Ise Bay · Kii Channel · Bungo Cannel · Kanmon Channel] <Date and time>				

Name of ship KOKUDOKOTSUMARU		IMO number(or number of ship/fishing boat registration number)											
Cargo information	Landing cargo in this country	Cargo on board											
	<table border="1"> <tr> <td>Port of arrival</td> <td><Name·Port of loading> Kerosene UN1223 Flammable liquid(Packing group) Flash point +45</td> <td><Quantity> 380 K/T</td> <td><Name></td> <td><Quantity></td> </tr> <tr> <td>Other ports (when the port of arrival is the first port in this country.)</td> <td></td> <td></td> <td></td> <td></td> </tr> </table>	Port of arrival	<Name·Port of loading> Kerosene UN1223 Flammable liquid(Packing group) Flash point +45	<Quantity> 380 K/T	<Name>	<Quantity>	Other ports (when the port of arrival is the first port in this country.)						
Port of arrival	<Name·Port of loading> Kerosene UN1223 Flammable liquid(Packing group) Flash point +45	<Quantity> 380 K/T	<Name>	<Quantity>									
Other ports (when the port of arrival is the first port in this country.)													
Dangerous goods information		Proper shipping name(Port of loading), Class, UN number, Packing group, Flash point(IN ,c.c.)	Number of packages, Mass net	Stowage position on board									
	arrival	Kerosene UN1223 Flammable liquid(Packing group) Flash point +45	380 K/T										
	departure	Kerosene UN1223 Flammable liquid(Packing group) Flash point +45	3800 K/T	in oil tanks Closed									
Dangerous goods handling information	Dangerous goods handling agent's name and telephone number Port Transport CO.LTD. 045 - -												
	Period of dangerous goods handling From Nov.21,14:00 to Nov.21,18:00												
Financial Security information	Holder of financial security [Yes / No]	Certificate number (if you possess certificate issued by MLIT or CLC certificate issued by contracting states.)											
	Fill in these items unless you possess the certificate mentioned above.	Name of insurer or guarantor											
		ID number of the certificate issued by the insurer or guarantor											
		Period of insurance or other financial security											
		Does financial security cover both bunker oil pollution damage and the cost of shipwreck removal?	[Yes / No]										
	Amount limit of insurance or other financial security												
	Record of entering Japanese port within past 1 year [Yes / No]												
Remarks													

Ship security level at those ports	Additional security measures	Existence of passengers boarding at the port and to disembark in Japan
	[Yes / No]<Detail>	[Yes / No]
	[Yes / No]<Detail>	[Yes / No]
	[Yes / No]<Detail>	[Yes / No]
	[Yes / No]<Detail>	[Yes / No]
	[Yes / No]<Detail>	[Yes / No]
	[Yes / No]<Detail>	[Yes / No]
	[Yes / No]<Detail>	[Yes / No]
	[Yes / No]<Detail>	[Yes / No]
	[Yes / No]<Detail>	[Yes / No]
	[Yes / No]<Detail>	[Yes / No]
Cruising speed	All security incidents and other practical security related information	

- 1 Submit Page1 to all the offices you apply or report to. (If you use public moorings, you should submit Page1 when you apply for the public moorings.)
You should submit this form before either of the prior; by noon of the day before arrival or 24 hours before arrival. If the day you submit the form is a holiday, you should submit before noon of the workday before the holiday. (Note; When you enter into specific area and ETA from a foreign port , "arrival" is replaced by "entry into specific area and ETA.")
- 2 Submit page2 only to Japan Coast Guard. You should submit it 24 hours before arrival.
- 3 When you apply to Captain of the Port, you should sign your name in "Name of applicant".
- 4 For a coastal ship, in "communication system" of "Basic information" section, fill in only "call sign".
- 5 For the "Non-tanker-ships", "Record for entering Japanese port within past 1 year" includes the entrance into the specific area within past 1 year.
- 6 Fill in "Port of loading" of "Cargo information" section and "Dangerous goods information" section only when you enter from a foreign port.
- 7 A coastal ship does not need to fill in "Name, port of loading and quantity of landing cargo" of "Other ports in this country" of "Cargo informatio" section.
- 8 Dangerous Goods (DG) [if any]. Please notify us of "DG to be discharged" and "DG not to be discharged" on arrival, and "Loaded DG" on departure, respectively.
As for "DG not to be discharged", please indicate the condition of the place where DG is stored, "OPEN" or "CLOSED", in the column of "Storage Position on Board".
- 9 Dangerous Goods Handling information [if applicable]. It is to be written by the cargo handling agent.
- 10 When you choose "Yes" in "Extended Japanese domestic voyage (Yes, No)", you do not need to fill in "All ports of call in Japan after departure and schedule of entrance" and "Entry position into specific area and ETA after departure" of the "Report on the security information of ship" section.
- 11 In Page2, when ports in Japan are included in the last ten ports of call, you can start the list with the latest port call in Japan.